



# Burrum Heads Progress Association Inc.

**P.O. Box 43, Burrum Heads, Qld. 4659**

ABN: 73 932 569 709

Secretary: Dawn Fletcher (07) 4129 5691 <a href="mailto:bob.dawnfletch@bigpond.com">bob.dawnfletch@bigpond.com</a> President: Ron Gregson (07) 4129 5842 <a href="mailto:kaosvid@netspace.net.au">kaosvid@netspace.net.au</a>
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**ORGANISATION:** .....

**CONTACT PERSON:** .....

**ADDRESS:** .....

**TELEPHONE:** ..... **EMAIL:** .....

**DATE/TIME REQUIRED:** .....

**FUNCTION:** .....

**As well as hire of the hall, do you require use of crockery and/or cutlery** **YES/NO**

**COSTS:**

- \$ 50**     **HOLDING DEPOSIT** (Non-refundable and payable with this form). This amount will be deducted from the cost of hire of the hall.
- \$200**     **CLEANING BOND** – Refundable after event should the hall be left in a condition that is satisfactory to BHPA.

**HIRE RATES:**

- \$250**     **Hire of FULL HALL** (including use of kitchen, crockery and all facilities)
- \$150**     **Hire of HALF HALL** (including use of kitchen, crockery and all facilities) - when the dance floor is not to be used.

**Hourly fee is available on application.**

As the hall is situated in a residential area, functions must be concluded by 11pm with no loud/amplified music later than 10pm.

Under no circumstances is the hall to be used for the purpose of camping/sleeping overnight unless by prior approval by the Management Committee.

**GST IS INCLUDED IN HIRE FEE ONLY**

I confirm I have received, read and understand the terms and conditions of use. I hereby agree to the terms and conditions of use as stated above and on the supporting agreement, and agree to pay all monies within the required time.

I understand the BHPA does not provide public/personal/legal liability insurance for a hirer of the hall and it is my responsibility to obtain adequate insurance cover for my activities and provide verification of this insurance to the BHPA by way of a "Certificate of Currency".

If I do not hold public/personal/legal liability insurance I confirm I will not hold the Burrum Heads Progress Association or any member of the Association legally liable for claim for damages in the event of any accident to any person or persons involved in the said use of the hall.

I also commit to inform fully all persons in my organization who will be concerned with the function of the conditions I have agreed to on their behalf.

Signature: ..... **FULL NAME:** .....

Witness: ..... **FULL NAME:** .....

Date: .....

**CERTIFICATE OF CURRENCY SIGHTED:** **YES/NO**

Signed for and on behalf of the BHPA ..... Position .....

**The hirer hereby agrees to the following conditions:**

1. To hold harmless the owner of the property and the Burrum Heads Progress Association for all damages, costs, actions demands and claims, which may be sustained by or suffered by the Association or its employees arising out of the hire of the property.
2. To keep the hired property in good repair and condition, returning it in the same state as it was at the commencement of the period of hire.
3. To reimburse the owner and/or the Association for the cost of repairing any damage incurred to the hired property or its contents during the period of hire.
4. Liquor to be consumed in accordance with the Code of Practice for the responsible service, supply and promotion of liquor as set forth by the Queensland Government and no alcohol will be served/given to minors. The permitted user is to ensure that adequate rubbish receptacles are provided.
5. Not to remove from the hired property contents or fixtures belonging to the Association
6. To use the hired property in a manner that will not annoy, disturb, interfere with or damage Property belonging to the owner and /or the Association, or Occupiers of other properties in the neighbourhood.
7. Not to use the hired property in a manner which could cause a risk to the health and safety of others.
8. Not to bring equipment or materials on to the hired property without the prior permission of the Association.
9. Not to carry out any activities on the hired property which may prejudice the insurance cover on the hired property.
10. To obtain any permits required in relation to the hirers use of the hired property.
11. Smoking is not permitted inside the building (Community Hall).
12. Functions must be concluded by 11:00pm and the Hall cleared by 11:30pm. Any furniture or apparatus which it may be necessary to move, shall be replaced at the conclusion of the use of the premises, at the expense and risk of the permitted user. No fixtures may be moved,